

TOWN OF HARPERSFIELD

RESOLUTION NO. 011 OF THE YEAR 2020

Councilman Patrick F. Funk offered the following resolution and moved its adoption.

TITLE: ADOPTION OF THE RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1).

RESOLVED, by the Town Board of the Town of Harpersfield that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in the Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historic value to merit retention beyond the established legal minimum periods.

Seconded by Councilman Harry Peterson with the vote as follows:

Supervisor	James Eisel Sr.	Aye.
Councilman	Robert Reeve Jr.	Aye.
Councilman	Harry Peterson	Aye.
Councilman	Matthew J. Taylor	Aye.
Councilman	Patrick F. Funk	Aye.

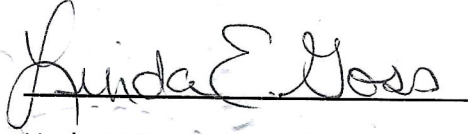
STATE OF NEW YORK }

COUNTY OF DELAWARE }

TOWN OF HARPERSFIELD }

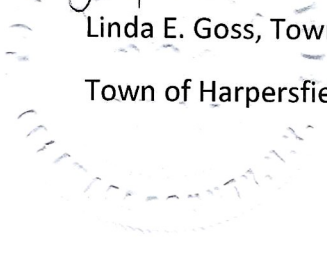
I, Linda E. Goss, Town Clerk of the Town of Harpersfield have compared the preceding copy with the original Resolution on file in this office adopted by the Town Board of the Town of Harpersfield at a regular meeting held on October 14, 2020, and I DO HEREBY CERTIFY the same to be a correct transcript therefrom and of the whole of the original.

Witness my hand and seal of the Town of Harpersfield, this 15th day of October 2020.

A handwritten signature in cursive script, reading "Linda E. Goss", written over a horizontal line.

Linda E. Goss, Town Clerk

Town of Harpersfield

A faint, circular embossed seal is visible to the left of the signature and text. It appears to contain the text "TOWN OF HARPERSFIELD" around the perimeter, though it is too light to read clearly.