

May 13, 2026

The Town Board of the Town of Harpersfield held its regular meeting of the Board on May 13, 2026.

Present were:	Lisa M. Driscoll,	Supervisor
	Erik Reeve,	Councilmember
	Patrick F. Funk,	Councilmember
	Donna VanSickell,	Councilmember
	Dwayne C. Hill,	Councilmember
Also Present:	Heidi Stevens,	Town Clerk
	Russell Hatch,	Supt. of Highways
	Thomas Giaguzzi,	Deputy Town Clerk
Others Present:	Thomas VanSickell	
	Julie Rockefeller,	Stamford Public
Library	Jeffrey Bell,	Dog Control Officer
	Bill Nicholson,	Harpersfield Historical
Society		
	L Chris Santomassino,	Harpersfield
Historical Society		
	Liz Page,	Editor of The
Mountain Eagle		

The meeting was called to order at 7:00pm by Lisa Driscoll. Supervisor Driscoll led the Board and those in attendance to the Pledge of Allegiance to the Flag.

Supervisor Driscoll asked if there were any questions, comments or concerns from April 9, 2026, meeting minutes. There were no questions, comments or concerns.

A motion to accept the minutes from April 9, 2026, was made by Patrick F. Funk. Seconded by Dwayne C. Hill. All voting Aye.

Supervisor Driscoll informed the Board that next on the agenda are the bids for the Backhoe for the Transfer Station. The Town received one bid from United Construction & Forestry. The bid is in the amount of \$30,000 with a customer discount of \$15,000.

A motion to accept the bis was made by Patrick F. Funk. Seconded by Dwayne C. Hill. All voting Aye.

Supervisor Driscoll asked if there were any correspondence.

Town Clerk Heidi Stevens answered yes. Lisa, Russ and the Members of the Board received a letter from Luis Ortiz. The Letter read.

Dear Lisa, Russ and Members of the Town Board

I would like to take a moment and thank you for all of the improvements that have been made at the Transfer Station. The changes from the updated traffic flow to the addition of new equipment and the skid-steer windshield, have made a noticeable difference in both safety and the daily operation.

These improvements have also given me a renewed sense of pride in my work and in the appearance of the facility. I've made it a priority to keep the Transfer Station as clean, organized and welcoming as possible, and it has been rewarding to see residents notice the efforts as well. As people have become more comfortable with the new traffic patterns, many have shared positive comments and compliments about how much things have improved.

Lisa, I especially want to thank you for your leadership, support and dedication. Your efforts have truly made a meaningful impact, and it does not go unnoticed. It is clear how much you care about improving both the workplace and the service provided to the community.

Russ, I also want to personally thank you for your continued hard work and support. Your willingness to help and the work you put in every day makes a real difference, not only for me and the Transfer Station, but the entire community. I truly appreciate everything you do.

I am grateful to be part of these positive changes and appreciate the commitment each of you has shown toward making the Transfer Station a safer, cleaner, and better place for both employees and residents.

With sincere appreciation

Luis Ortiz

Supervisor Driscoll informed the Board that next on the agenda is John Harper's Field – Bill Nicholson.

Bill Nicholson said that he would also like to talk about the American Revolution. We are on the 250th year of signing the Declaration of Independence. Bill went on to say that Harpersfield was the Wild West in the start of the American Revolution. Bill had

provided the Town Board members a map that shows the Tryon County, 1772-1784, Harper Indian Land Purchase, 1768, and Harpersfield Patent, 1769. This area is shown in red on his map. This area is all the British Empire. The cut off line was the Delaware River. The Land of the Six Nations Iroquois was to the left of the Tryon County. The first person that was able to get across the line from one territory to the other was Harper. Bill Nicholson has presented the Town with a copy of the book written by J.L Miller titled John Harper's Field. This book will be available for viewing at the Town Hall. Bill said that he is amazed of how much John Harper had done and would like the Towns residents to be able to look at the book to see that for themselves. He also extended an invitation to anyone interested in coming to the Historical Society. The Historical Society is working with History teachers from 19 schools in the area to celebrate the 250th anniversary of the signing of the Declaration of Independence.

Councilmember Patrick F. Funk said that he had just read an article about a house on Odell Lake Rd that had been constructed by John Harper. A discussion was had.

Bill Nicholson told the Board that John Harper's house is located by the cemetery on Col. Harper Drive. It does have a marker by it. He also informed the Board that at the last Historical Society meeting they voted to dedicate the barn to John Harper that is located by the Historical Society. A discussion was had.

Supervisor Driscoll informed the board that next on the agenda is the New Library Event.

Julie Rockefeller from the Stamford Public Library came to the Town to represent the new library project. There will be a party held on May 30th from 1-4pm. This event will take place at the site of the new library. 139 West Main Street, Stamford NY. Julie told the Board and those present that the library is not just serving the Village and Town of Stamford. The library is to serve any residents, in which the Stamford library is their naturally closest library. Which would contain several surrounding towns. The party is to commemorate the fact that the new library is about halfway through the fundraising. The party will have the actual footprint of the new building. Residents will be able to see how the new building will be laid out along with the parking lot and garden area. There will be family friendly games and baby goats at the party as well. Julie asked if anybody has any questions about the new library.

Supervisor Driscoll asked if they were halfway through fundraising.

Julie answered approximately, they have raised a bit more the 2,500,000.00. They are moving on to the next phase of designing. Which is the interior design.

Supervisor Driscoll asked when they anticipate breaking ground.

Julie answered they are hoping for 2027. A discussion was had.

Supervisor Driscoll asked after breaking ground how long until the project should be completed.

Julie answered after about a year. The library is hoping for an opening year of 2028. A discussion was had.

Supervisor Driscoll informed the Board that next on the agenda is Headwaters update. Supervisor Driscoll asked Liz page if there were any updates.

Liz answered no.

Supervisor Driscoll informed the Board that next on the agenda is the Local Law for Dog Enforcement. Included in the folders for the Town Board is a Local Law for the Town of Richmondville. The Town of Harpersfield is looking into making a Local Law for Dog Control, so the Town Courts can process any violations that come to them. Jeffrey Bell Harpersfield Dog Control Officer and Allyson Philips, the Towns Attorney, have been provided with a copy of the Richmondville Local Law for them to look over and personalize it to fit the Town of Harpersfield. Allyson is looking into NY State Laws. The one that Richmondville has needs a bit of changing. In the Local Law provided it states that a Dog Control officer may go on to residents' property and seize a dog for not having a visible dog license on them. That part of the law is in question

Jeff Bell said that the Local Law from Richmondville is giving good guidelines for him to look at. One thing he is looking at is a leash law, and he is thinking that our Local Law should address repeat offenders. He understands that dogs get out occasionally, if it is happening all the time it needs to be addressed. Then with exemptions the Town should think about reciprocity for vacation homes. State Law requires a dog to be licensed if residing for longer than 30 days. After 30 days a dog must be licensed in the Town they reside in. Most jurisdictions practice reciprocity, which means as long as the dog is licensed in their home State or Town that would be complying.

Supervisor Driscoll asked if they should require them to provide the Town Clerk with a copy of their current dog license certificate that would state their rabies vaccination dates to be sure that they are up to date.

Jeff said maybe after an incident occurs; they should provide this information. Most would probably not have a copy of the certificate on them.

Jeff also wants to mention working dogs or therapy dogs. There is always a mention of emotional support dogs. Emotional support dogs do not classify as therapy dogs they are not one in the same. Jeff would like the town to put some information in the Local Law to clarify that an emotional support dog is not the same as a therapy dog. A discussion was had.

Supervisor Driscoll would like to talk about some of the fines that are in the Town of Richmondville's Local Law. It is stating that there is a \$75 fee for the first impoundment of any dog owned by that person. Does the Town collect a fee for this right now?

Jeff answered that he doesn't believe that the Town currently collects a fee. He knows that there is a shelter fee that the Town gets charged per dog.

Supervisor Driscoll asked Jeff how much the Shelter fee is. Jeff answered that he believes it is \$45.

Supervisor Driscoll went on to read the rest of the impoundment fees in the Town of Richmondville's Local Law. \$100 for the first 24 hours or part thereof, and \$5 for each additional 24 hour or part thereof, for the second impoundment within one year of the first impoundment. \$150 for the first 24 hours or part thereof, and \$10 for each additional 24 hours or part thereof, for the third and subsequent impoundment, within one year of the first impoundment. She asked Jeff if he found that many dogs are impounded within a year 2 or 3 times? Jeff

answered no. A discussion was had.

Supervisor Driscoll asked if the Town should take these fees into consideration.

The Town Board agrees that the \$75 impoundment fee is fair.

Jeff wanted the Board to take into consideration that sometimes a dog gets out while the owner is not home, and Jeff needs to bring them to the shelter. The owner would pick up the dog as soon as they are aware of the dog being brought to the shelter. Jeff thinks that maybe there should be an exception in the Local Law for these circumstances.

The Town Board stated that the wording should include charging fees are at the Dog Control Officers' discretion. A discussion was had.

Supervisor Driscoll stated that if the Dog Control officer waived a fee, he would need to sign a form stating that he is waving a fee and have an explanation along with that.

Supervisor Driscoll asked how many dogs Jeff must bring to the Shelter in a year.

Jeff answered maybe 3 a year. A discussion was had.

Supervisor Driscoll went on to page 7 of the Town of Richmondville's Local Law where the penalties are located. This is where the courts get involved. A fine of not less than \$25 but not more than \$250 for the first violation. A fine of not less than \$50 but not more than \$500 where the person was found to have violated this Local Law and/ or Article 7 of the Agriculture and Markets Law within preceding 5 years. A fine of not less than \$100 but not more than \$1000 or imprisonment for not more than 15 days, or both,

where the person was found to have violated this Local Law and/or Article 7 of the Agriculture and Markets Law two or more times within the preceding 5 years. The Towns Attorney is looking into these penalty fines as well as into what the State requires. These fees seem reasonable; the Court's make the final decision to what the fines are at the time of violation.

We will discuss the changes again at the next Board meeting and then hopefully have the public hearing for the new Local Law at the Board Meeting in July. A discussion was had.

Supervisor Driscoll informed the Board that next on the agenda is the Constitution Pipeline. This Pipeline was discussed back in 2012. It will run up from Pennsylvania to Selkirk NY.

Councilmember Erik Reeve asked if this is something that the Town can do anything about.

Supervisor Driscoll went on to say in 2012 they started thinking about this pipeline. Some work had started along with approaching most of the landowners to get permission from them. The landowners have been paid for the pipeline to come on their property. Governor Cuomo had stopped the pipeline, and it hasn't moved past that point. Now they are reviving the pipeline using the permission that they had received from 2012. The pipeline did have to allow comments on the wetlands.

Russ said that Constitution had been battling with DEC for a long time, litigation ending in 2018 with no settlement for anything.

Supervisor Driscoll stated that DEC never gave them an opinion. Constitution says that DEC had a year to give their opinion to them. Since they never came back with their opinion, they are taking that as DC agrees with the pipeline project, so they are planning to move forward. The County has put together a lot of information containing a lot of questions such as highway usage and road agreements with the Towns within the County and submitted the comments to them. All of these comments need to be addressed before they can start building the pipeline.

Russ went on to say that this pipeline has already been built and is ready to go. The pipeline is staged up in Selkirk and ready for construction.

Councilmember Erik Reeve asked if some landowners do not agree will they have a choice.

Russ said that Constitution did say the emanate domain would be the last resort.

Councilmember Donna VanSickell asked if a homeowner doesn't want it on their property do they have no choice.

Supervisor Driscoll answered that they are paying very nicely.

Councilmember Dwayne C. Hill asked where the pipeline would be located.

Russ answered that it will run up Parker Schoolhouse Rd. Go across Quaker Hill Rd. Go across South Worcester go around Titus Lake and into Jefferson.

Supervisor Driscoll has asked the County for a map of where the pipeline will run for just Harpersfield. Hopefully by the next meeting we will have that. That would show the properties that it would run through. She did see that the federal government has a lot of questions that also will need to be addressed. Right now, the Pipeline is in the answering questions stage of the project.

A question was asked, how close will the new pipeline run to the existing pipeline. Russ answered that it is close to it and it does cross it.

A comment was made that the existing pipeline has already blown up.

Supervisor Driscoll responded that there was conversation regarding that. They are saying that the pipeline that they are putting in will be good for about 50 years. They will also monitor the flow, any time the flow changes they will have people out there checking it.

Russ said the new pipeline is a 30" pipe where the last one was an 8" pipe.

Councilmember Erik Reeve asked if this pipeline will be all underground, and whether people will have use of their property above where it is buried?

Russ answered from the top of the ground to the top of the pipe is a minimum of 3'. It will not be really buried that deep.

Councilmember Patrick F. Funk stated at the same time the pipeline will be marked so people are aware of where it is located.

Councilmember Erik Reeve asked if people would have restrictions on what kinds of trucks or farm machinery, they can drive over it with. If someone needs to have concrete work done those truck weigh quite a bit.

Russ answered with the existing pipe, if a logger is going to be logging, they need to put a bridge over top of it. Farmers can farm over top of it, but any type of construction they would probably need to bridge over it.

Patrick F. Funk stated that a log truck wouldn't weigh as much as the big manure trucks that farmers are using now. A discussion was had.

Supervisor Driscoll informed the Board that more is to come of this. The County is watching it closely, she thinks our County Planning Department is excellent, they will

remain on top of the whole thing and keep us up to date. The pipeline will not be doing any public meeting where the public can come out and speak. They feel that they have done that back in 2012.

Councilmember Dwayne C. Hill asked if there was anything that the Town Board needed to do for this.

Russ answered that the Town never completed the Road Use Agreement back in 2012. That will need to be completed if the pipeline is approved and started.

Supervisor Driscoll stated that one of the things that Russ was working with the County on was looking at culverts where it would be near or crossing. That may help us too maybe replace some culverts and things of that nature. They have also mentioned that they do give grants. So, if the Town thinks that this project is really starting to move forward, she encourages the Town to write a grant. A discussion was had.

Supervisor Driscoll informed the Board that next on the agenda is Training for Personnel. Just a reminder to take the Training that is required for all personnel of the Town. A discussion was had.

Supervisor Driscoll informed the Board that next on the agenda is the Code Enforcement Officers NYS retirement days per month. The Code Enforcement Officer has submitted his hours for the three months which he is required to do. This changed his hours per month to 81.17 and his days per month to 10.15. Attached is the amended resolution for Standard Workday and Reporting Retirement Resolution.

TOWN OF HARPERSFIELD

RESOLUTION NO. 013 OF THE YEAR 2026

Councilmember Erik Reeve offered the following amended resolution and moved it adoption: TITLE: STANDARD WORKDAY AND REPORTING RETIREMENT RESOLUTION.

BE IT RESOLVED, that the town of Harpersfield hereby establishes the following as standard workdays for Elected and Appointed Officials/ employees for the purpose of determining days worked reportable to the New York State and Local Retirement System.

This resolution will cover employees currently enrolled in the New York State and Local Retirement System.

Union Highway Department Employees - Full time – 8 hour standard workday – 5 days per week.

Transfer Station Employee – Full time – 8 hours standard workday – 5 days per week.

Town Supervisor – 8 hours standard workday – 8.44 days/month.

Superintendent of Highways – Full time – 8 hours standard workday – 5 days per week. Town Clerk – Full time – 8 hours standard workday – 5 days per week.

Assessor, Chairperson – 8 hours per day – 5.38 days per month. Dog Control Officer -8 hours per day – 0.31 days per month.

Councilmember -8 hours workday – 1 day per month.

Building Code Enforcement Officer – 8 hours per day – 10.15 days per month. Justice – 8 hours per day – 4.0 days per month.

Planning Board Chairperson – 8 hours per day – 2.50 days per month.

Seconded by Councilmember Dwayne C. Hill with the votes as follows:

Supervisor	Lisa M. Driscoll	Aye
Councilmember	Patrick F. Funk	Aye.
Councilmember	Erik R. Reeve	Aye.
Councilmember	Dwayne C. Hill	Aye.
Councilmember	Donna M. VanSickell	Aye.

THE RESOLUTION WAS THEREUPON DECLARED DULY ADOPTED.

A discussion was had.

Supervisor Driscoll informed the Board that next on the agenda is the Escrow for Mountaintop Airfield Campground Application. This applicant's attorney had come to the last Planning Board meeting and presented the site plan application for the campground. The Planning Board told the attorney that the Town would review the application, first they would need to set up an escrow account and to have a site visit. The applicant's attorney agreed that it all sounded reasonable. The Towns Attorney Allyson Philips has been working with the applicant's attorney to set up an escrow with the Town of Harpersfield. The Town was looking for a \$20,000 escrow account because it had not worked in the Towns favor with the last escrow account held for this applicant. The applicant's attorney is not in agreeance with the \$20,000 and believes that the escrow should be \$5000.

Councilmember Erik Reeve asked if the Board has to approve this at this meeting.

Supervisor Driscoll answered that what the Town is trying to put the account in place. The Town would need the money in an account for an attorney and if there will need to be an engineer brought in.

Councilmember Donna VanSickell asked, the \$20,000 in escrow is what their attorney isn't agreeing to.

Supervisor Driscoll answered yes. The attorney says that there will only be 16 campsites, which he feels is a very small application. He feels that \$20,000 is excessive.

Supervisor Driscoll went on to say that anything that is not used from the \$20,000 escrow account will be returned to the applicant. They may also come and look at what bills were paid out of the escrow account. The attorney had requested that the Town forward all bills to his attorney prior to being paid, then they would make the decision as to whether we could pay the bill out of the escrow account. Allyson doesn't agree with that process. The Town does have an affidavit that has been signed by the Planning Board Chairman that has listed every time the applicant had come in for the previous site plan and had made changes. Which caused more money to be used from the last escrow account. The applicant is saying that the Town had used that money on unrelated bills. A discussion was had.

Supervisor Driscoll went on to read the agreement for the escrow account.

**AGREEMENT FOR THE
PAYMENT OF MUNICIPAL
EXPENSES /
LAND USE COUNSEL AND TECHNICAL CONSULTANTS**

This Agreement dated May 13, 2026 by and between the Town of Harpersfield, a municipal corporation with its principal office located at 25399 State Highway 23, Harpersfield NY 13786, (the "Town"), and New York Safety Track LLC and Mountain Top Airfield LLC, with its principal place of business located at 396 Zimmerman Road, Harpersfield NY 13786 (collectively "Applicant").

WHEREAS, the Applicant applied to the Town of Harpersfield Planning Board ("Planning Board") for Site Plan Amendment to allow for overnight camping at the Applicant's existing motorcycle training facility located on a 134-acre parcel of land on Zimmerman Road in the Town of Harpersfield ("Application"); and

WHEREAS, the Application documents submitted to the Planning Board include a proposed site plan, a completed application for Site Plan Review, a Long Environmental Assessment Form, and New York State Department of Health approved Septic and Well Locations; and

WHEREAS, prior to granting any site plan amendment, the Planning Board must review the application materials and the environmental impacts of the proposed use in accordance with SEQRA; and

WHEREAS, pursuant to Section 7.070 of the Town of Harpersfield Site Plan Review Law, the Planning Board has the authority to hire professional consultants to assist in its review of an application at the Applicant's expense; and

WHEREAS, the Planning Board has determined it needs the assistance of a land use attorney and may require the assistance of an engineer to review the Application and make recommendations to the Planning Board; and

WHEREAS the Planning Board desires to engage professional consultants to assist with its review of the application pursuant to the Escrow Agreement appended hereto which was reviewed and approved by the Planning Board; and

NOW, THEREFORE, in consideration of the mutual promises herein, the Town and Applicant agree that the terms and conditions of this Agreement are the following:

1. Applicant shall reimburse the Town, in full, for all of its out-of-pocket consultant fees and expenses incurred in connection with the review of this project, including but not limited to all services required to process the application, review the project under the Town's Site Plan Review Law, and ensure compliance with SEQRA. Under this agreement, the Applicant shall not be required to reimburse the Town for any legal fees associated with any litigation related to the project.
2. The Planning Board will designate its consultants and provide Applicant with notification and a copy of any retainer agreement upon request. The Town has retained Young/ Sommer, LLC as legal counsel. Young Sommer will bill the Applicant at the non-municipal rate of \$265.00 per hour.
3. Upon execution of this Agreement, Applicant shall deposit \$20,000.00 with the Harpersfield Town Clerk whom shall hold the funds in escrow to be used to pay the consulting engineer and legal fees incurred in the review of the project. The Town and Applicant agree that all funds in the established escrow account shall be administered in accordance with this Agreement and that any prior escrow agreement between the parties shall be considered null and void.
4. Whenever the balance of the escrow fund falls below \$2,500.00, Applicant shall be notified, through its representative, of the amount remaining in the account. Within five business days of such notification, Applicant shall deposit an additional \$5,000.00 or such other amount as the Town and Applicant shall agree in writing signed by both parties, into the account with the Town Clerk. In the event Applicant fails to replenish the account within five (5) business days of being notified, the Planning Board Chairman shall direct its consultants cease all work and shall table further consideration of the application until such payment is received from Applicant.
5. The invoices for consultant legal and other professional services will be submitted to the Town Supervisor for review. Upon approval by the Town Supervisor, the approved invoices shall be delivered to the Town Clerk who will thereafter be directed to disburse

funds from the escrow account to pay the invoices. Copies of all invoices shall be provided to Applicant upon request. The Applicant is entitled to review all invoices, subject to the Town's rights to delete attorney-client or privileged communications/materials.

6. The professionals retained by the Town to assist it and its boards reviewing the application work for the Town and do not have any obligation or fiduciary relationship to the Applicant.
7. The services provided by the professionals subject to reimbursement hereunder shall be limited to those services reasonably necessary to assist the Planning Board in its review of the proposed application under SEQRA and the Town's Site Plan Review Law, and make recommendations as to additional steps or considerations the board should undertake. The rates charged by the professionals shall not exceed those rates customary within the community for similar services.
8. Upon completion of all the Town's responsibilities with respect to the review of the proposed development, any monies remaining in the escrow account, after paying all outstanding costs, fees and expenses, shall be returned to the Applicant.
9. Upon request by the Applicant, no more frequently than once every four months, the Town shall render an accounting of all monies received and expended in connection with the escrow funds.

Supervisor Driscoll could not stress enough stating that the Town of Harpersfield Tax paying residents should not have to pay. The Town will work very closely with Allyson to make sure if this escrow dips under \$2500, the application process will be put on hold until the escrow is replenished.

A discussion was had.

**HARPERSFIELD TOWN BOARD
RESOLUTION AUTHORIZING SUPERVISOR
TO EXECUTE ESCROW FOR PROFESSIONAL CONSULTANT SERVICES**

DATE: May 13, 2026

WHEREAS, Mountaintop Airfield, LLC ("Applicant"), through its authorized representative, submitted an application to the Town of Harpersfield Planning Board ("Planning Board"), for site plan amendment to allow for overnight camping at the Applicant's existing motorcycle training facility on a 134-acre parcel of land located at 396 Zimmerman Road in the Town of Harpersfield ("Application"); and

WHEREAS, the Application documents submitted to the Planning Board include a proposed site plan, completed application for Site Plan Review, a Long Environmental

Assessment Form, and correspondence from New York State Department of Health; and

WHEREAS, the Planning Board must review the application materials and the environmental impacts of the proposed use in accordance with the Town of Harpersfield Site Plan Review Law and SEQRA; and

WHEREAS, pursuant to Section 7.070 of the Town of Harpersfield Site Plan Review Law, the Planning Board has the authority to hire professional consultants to assist in its review of an application at the Applicant's expense; and

WHEREAS, the Planning Board has determined it needs the assistance of a land use attorney and may require the assistance of an engineer to review the Application and make recommendations to the Planning Board; and

WHEREAS pursuant to the attached agreement, the Planning Board may retain a consultant engineer and provide Applicant with notification and a copy of any retainer agreement upon request. For its land use counsel, the Planning Board has engaged Young Sommer, LLC to assist with its review of the application. Young/Sommer will bill the Applicant at the non-municipal rate of \$265.00 per hour pursuant to the agreement; and

NOW THEREFORE IT IS HEREBY RESOLVED, the Town of Harpersfield Town Board hereby authorizes the Supervisor to execute the proposed Escrow Agreement to retain professional consultants to provide legal counsel and technical assistance to the Planning Board in connection with its review of the Application under the Town of Harpersfield Site Plan Review Law and SEQRA.

WHEREUPON, this Resolution was declared adopted by the Town Board of the Town of Harpersfield:

The motion was moved by Patrick F. Funk.

The motion was seconded by Erik Reeve.

The vote was as follows:

Supervisor Driscoll	Aye.
Board Member Funk	Aye.
Board Member Hill	Aye.
Board Member Reeve	Aye.
Board Member VanSickle	Aye.

THE RESOLUTION WAS THEREUPON DECLARED DULY ADOPTED.

Supervisor Driscoll wanted to let the Board know that if anyone is to receive a verbal complaint for anything which contains to the Town of Harpersfield. They need to inform the individual that they need to come into the office and fill out a formal complaint form. This way the Town has this complaint to do with what they need to do. A discussion was had.

Councilmember Patrick F. Funk asked if a fillable complaint form is available on the Town's website.

Town Clerk Heidi Stevens answered no. She will get the form on the webpage as soon as it is converted to a fillable pdf form.

Supervisor Driscoll informed the Board that the Town has two youths that have been hired for the Summer Youth Program through Delaware County. One is Angel Ortero and the other one is Max Eisel. They will both be working at the Transfer Station. One of the guys at the Transfer Station will also be helping Russ with several projects that need to be done at the Town along with mowing. That would make it so the Transfer Station is not short handed when Russ needed help completing other projects. Delaware County reimburses the Town for the hours that the youth work at the Town.

Supervisor Driscoll asked if there were any items that the councilmembers would like to address with the Town Board.

Dwayne C. Hill asked if Town Clerk Heidi Stevens knew what was going on with the house that is in violation due to trash outside the residence.

Heidi said that the property has exceeded the 30 days that the Town had given him to comply. After an inspection it seems that the resident has started to clean up. Code enforcement will continue to inspect the property to make sure that the residents continue to clean up. A discussion was had.

Supervisor Driscoll informed the Board that next on the agenda is the cameras for the Highway Garage. These cameras have been ordered and will be scheduled to be installed hopefully in the month of June.

Supervisor Driscoll informed the Board that next on the agenda is a Paving update.

Russ Hatch said that he really has no updates for the paving at this time. The budget has not passed so they are unsure of what moneys are to be had.

Russ went on to say that he had told the Board before that he was going to apply for another grant to have the 25% covered that the Town would be responsible for the DEC grant. A meeting was held with Soil and Water and DEP last Friday, they discussed the Gunhouse Hill and Reed Rd project. He will not know if the Town has been awarded that grant until September. Russ also took them to a site on Whiskey Hollow Rd, where there is another failing culvert, Soil and Water and the Town are going to try and get that project done this year. If they are able to get that project done this year Russ will need to use C.H.I.P.S money.

Supervisor Driscoll asked Russ how much he thinks that will cost.

Russ answered that he is not sure. When they met on the Whiskey Hollow Rd project, he informed Soil and Water that Rd is going to be the detour for the Gunhouse Hill and Reed Rd project. Soil and Water thinks that Whiskey Hollow should be done first.

Councilmember Patrick F. Funk asked how big the culvert needs to be.

Russ answered that it would need to be engineered first. A discussion was had.

Councilmember Dwayne C. Hill asked Russ about the work on Tower Mountain rd.

Russ answered that they are working on that road right now. What the Town of Harpersfield will do is take the rest of the week off from up there and start back up there on Monday. Russ is thinking that the Town of Harpersfield will be done up there at the end of next week. Right now, materials are being trucked into the Village yard and Town of Harpersfield trucks are bringing it up to the top, where the Towns' grader operator is working. A discussion was had.

Russ informed the Board that the Highway Department is going to put guard rails on Gunhouse Hill Rd. These guard rails will be put on the upper turn on Gunhouse Hill Rd. There have been many accidents up there. They are looking to put in roughly 275ft of guard rails up there and next year he is looking into doing the lower turn on Gunhouse Rd. Russ is submitting a Agreement for expenditure of Highway Moneys. The sum of \$8527.75 shall be set aside to be expended for primary work and general repairs on Gunhouse Hill Rd installing 275 of w-beam guide rail.

Russ went on to the lawnmower; Russ would like to get a bigger lawnmower for the Town more like a commercial lawnmower. The one that they are using right now is too small and it does a terrible job. Russ would like to spend \$2500 on a used commercial walk behind lawnmower.

Russ also wanted to ask the Board for permission to surplus a wing for scrap metal. What usually happens is he would get the weight of the wing and charge the individual the amount that the Town would get if he had taken it to the scrap yard.

Councilmember Erik Reeve asked if the wing was not usable.

Russ answered yes, it is junk. The individual would like to take the wing and attach it to a skidder for plowing logging roads.

A motion to surplus the plow for scrap metal was made by Patrick F. Funk. Seconded by Dwayne C. Hill. All voting Aye.

Russ had another meeting with Soil and Water and DEC last Thursday. They had funding for

culvert pipes that are perched, which the fish can't travel because the pipes are out of the water. On the side out of the watershed the Town has about 5 culverts that meet that criteria. Russ is going to attempt to get funding for those culverts. A discussion was had.

Councilmember Erik Reeve asked about a letter that Matthew Moyses had issued for the Town Boards.

Supervisor Driscoll informed the Board that the letter is in their folders. The Planning Board will be looking at this letter after the escrow and the site visit has occurred. That is also when they will be looking at the site plan application.

The Town Clerk report for the month of April to the Board. The amount that the Town received was \$497.23.

The Tax Collector report was issued to the Board. The amount that was issued to the Town for the collection of bank interest was \$107.98 for the month of April. The amount the Town received in penalty charges was \$7446.26.

Supervisor Driscoll informed the Board that next on the agenda is the Abstract and Vouchers for the month of April.

Councilmember Patrick F. Funk noticed that there was a check that had been lost in the mail.

Supervisor Driscoll told the Board that with the Positive Pay Program that the Town has signed up to with NBT bank. We can cancel checks now and it does no longer cost the Town the \$35 fee. So that helps when checks get lost in the mail.

A motion to pay the bills that have been presented to the Board was made by Dwayne C. Hill. Seconded by Donna VanSickell. All voting Aye.

Supervisor Driscoll wanted to speak about the Transfer Station quickly. Concrete will be poured at the Transfer Station this year, they are also working on getting a garage door opener and they are going to rebuild stairs. As the Town is doing that there is a retaining wall that is located near the back where the metal is, is going to be rebuilt because that is caving in and is washing out where the new concrete was poured last year.

Russ explained that the retaining wall will hold back the dirt because they are going to pour another section of concrete in there also.

Russ asked for a motion to sell the old backhoe.

A motion to sell the old backhoe was made by Patrick F. Funk. Seconded by Donna VanSickell. All voting Aye.

Supervisor Driscoll informed the Board that next on the agenda is Profit and Losses.

Councilmember Erik Reeve mentioned that he is using Pete Christianson in Davenport Center for his gas distributor. He is not sure if the Town would like to look into him, he charges \$50 per tank for a year lease. He is available until 7pm pretty much 7 days a week. Mr. Reeve noticed there is a bill for \$900 from the gas distributor the Town is using now. A discussion was had.

Supervisor Driscoll asked the Town Board if there were any questions about the Profit and Losses that they had been presented.

There were no questions.

A motion to adjourn the meeting was made by Patrick F. Funk. Seconded by Dwayne C. Hill. All voting Aye.

The next regular meeting of the Town Board will be held on Wednesday June 10, 2026 at 7:00pm

